**Research Committee Bylaws**

Reviewed 03/20/2023

**Committee Name:**  ICCAC Research Committee

**Mission/Vision**: Our mission is to serve as a research framework for ICCAC members, providing strategical steps and opportunities in creating research projects for the betterment of the MCS Patient. These directives will add to the literature available for the MCS Coordinator and the patients they provide care to. Our vision is to provide guidance and strategical steps to MCS Coordinators who want to be active in research within the ICCAC community.

**Membership and Committee Chair Requirements**:

* One Chair; The chair is established based on volunteers and then approved by a committee vote. The term is one calendar year. Should the chair have to leave the position early, that position will be filled by the Co-Chair or Chair-elect; or if neither are available, an interested interim co-chair. Should there be no chair-elect to replace current chair, the current chair may remain in position until said co-chair-elect position is filled.
* One Co-Chair/Elect; same selection process as above. The chair-elect will take over as chair at the start of calendar year should there be one available.
* Membership of at least 4 active members. Recruitment is achieved through MCS collaboration board, newsletter article, word of mouth via colleagues.
* Minimum 1 year as MCS clinician
* Active ICCAC Member
* Interest in research to advance the benefits of MCS therapy
* Active members must participate in 50% of quarter meeting. Should schedules conflict occur, an email including project updates will suffice.

**Scope and Objectives**:

* To provide a Research Framework for ICCAC members
* To engage those interested in Research to experience opportunities that are available in research Provide grant funding for top two grant submissions yearly
* To motivate ICCAC researchers to present their projects by providing presentation travel grant three times yearly
* To establish the standardized process for multi-center studies

**Deliverables**:

* Through the Research Committee efforts, members will be able to streamline and standardize the care for the MCS patient across centers nationally and internationally. Goal is to perform multi-center collaboration in order to increase sample size and impact of MCS research.
* Yearly awards up to two $3000 grant awards for ICCAC members (minimum 1 year) to the top two scored grant submissions.
* Yearly awards of three $1500 grant awards for ICCAC members (minimum 1 year) for Publications/Presentations
* Provide IRB funding for multi-center studies guided by the research committee members
* Monitor ICCAC member surveys when submitted